

**MINUTES OF THE EXECUTIVE OF THE TAIERI BOWLING CLUB INCORPORATED
HELD IN THE BOARDROOM ON TUESDAY 1 AUGUST 2017 AT 7.00PM**

PRESENT: Pete Andrews (President), Richard Hambleton, Alistair Waugh, David Archer, Barb Archer, Chris Cookson, Warren Tisdall

In Attendance: Robert Gibson (Manager), Lyn Hellyer (Club Captain)

APOLOGIES: Alan Carman, Helen Carman, Vicki Graf & Beth Brown

Moved: R Hambleton/D Archer Carried

OBITUARY:

WELCOME: Pete Craig Sutherland welcomed everyone to the meeting.

After a small discussion about the chairperson role, Pete Andrews said he was happy to be the chairperson if the meeting wished.

Moved: R Hambleton/A Waugh Carried

MINUTES: Minutes of the meeting held on 27 June 2017 were taken as read.

Moved: C Cookson/D Archer Carried

MATTERS ARISING: R Hambleton noted that there should be a minute about the meeting that was cancelled after a quorum was not available after the chairperson discussion had taken place. This will be presented at next meeting.

The cleaner is now doing all duties after receiving clearance to work.

The provisional Minutes from the Annual meeting were presented and approved with minor changes to a couple of points.

The Executive Minutes were confirmed as a true and correct record.

Moved: C Cookson/D Archer Carried

CORRESPONDENCE:

Inwards:

Bowls Dunedin	Minutes
	Voting Papers
	Annual Report
Nova	Information
Westpac	Interest Rate change
Paymark	Fee structure
Lion	Survey
Colin Bowden	Plants information for gardens
Emails	Many

Outwards:

ACC	Information for payment for Cleaner
Bowls Dunedin	Tournament Info

Staff Management

No issues at present.

Membership

Nothing to report.

Bar

Over the last 3 or 4 weeks minimal bar sales. Will be approx at budget by the end of the month. Stock takes are continuing to be done bi-weekly with the help of John Heller and Pete Matheson. After discussion the Bar report to be at same period for finance reports i.e. end of month. Also need to explain discrepancies both in stock or cash.

Gaming Machines

These have slowed up considerably over last month.

Restaurant and Kitchen

Quiet month at moment.
Some work being done where required.

Promotional Activity

Functions booked already:
A couple of functions booked for August.

Other

REPORTS:

Nationals: A meeting hasn't been held but will be scheduled in next month

House/Works:

Health & Safety: Still needs work. Analysis of all our risks yet to be done.

Stadium: Going well

Fundraising:

Grants Application to Bendigo for Insurance

Raffles Still have Mooloolaba Raffle not drawn.

Sponsorship R Gibson to be doing sponsorship portfolio.

Outside Hiring: Some outside hiring booked over next two months.

Catering: Nothing to report

- Social:** A pre-season social will be held 19th August with the 3 Chefs cooking. Cost \$25 three course meal. Name board in lounge.
- Tournaments:** Question rose that we should be sending invitations out for Labour Weekend. After discussion/explanation it is left to tournament subcommittee as per usual.
- Ties:** All ties either completed or scheduled for this year in Stadium
- Club Captains:** Photographs have been arranged to be taken and people advised. Jim Finnerty will be taking them.
- Publicity:** Informative memos continuing. Good feedback from those receiving them via email.
- Centre:** R Gibson advised that the Ops Committee had completed its proposals and waiting on confirmation from the Board.
- Coaching:** Discussion whether coaching could commence in Stadium prior to the Opening of the Season. Left to the coaches to advertise to members.

GENERAL BUSINESS:

1. Rates Relief. The meeting discussed Learning Place to drive our objection to the Rates relief being cancelled for clubs with Gaming Machines. The manager has had two meetings with them including the DCC and a letter is currently being drafted to send to the DCC Council.
2. Discussion around Gaming Application with DIA. We have applied this year again and see if this has been accepted. This allows us to continue using the machines after the 1st August.
3. Bar Manager Licenses. A discussion was held about trying to get more members with the License in order to share the responsibility of looking after the club during outside socials when a Special License has been obtained. If any member is interested please see Rob Gibson.
4. Subscriptions will be set at the August executive meeting after a recommendation from the finance sub-committee and discussed and approved by executive.
5. The following Bank and Cheque signatories were approved to be changed for this next year to manage the accounts of the club. Alan Carman, Pete Andrews, Barbara Archer together with the Manager Rob Gibson. Moved C Sutherland Seconded C Cookson. Carried.
6. Opening day was set to be 23rd September 2017 with usual format including afternoon tea. Opening at 3pm if wet.
7. National Portfolios. Upgrades for club with Nationals here this year. It was suggested that the executive and some of the sub-committees look at what needs to be done around the club prior to Nationals and if not by that date what needs to be done to improve the long term upgrades around the club.

Suggestions were:

Bar upgrade, Fire Regulations upgrading, Paving especially between the trellising, painting outside, and some green improvements.

8. Outside furniture discussion. Consider replacing the current tables and the tiles along the front of the club house. B Archer to look at the options.
9. The removal of the sponsor EC Shaw Plumbers as he has not paid his sponsorship. This means we can use other plumbing firms for our work now.

DATE OF NEXT MEETING: Tuesday 29th August 2017 at 7.00pm

President declared Meeting closed at 8.45pm

President

Date